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For your eyes, only. Please do not forward this ProviderOne Message. It is only intended for you and those professionals in your own business responsible for claims management and/or ProviderOne access.

Did you know? You are already enrolled in ProviderOne

You are affiliated with a business that already manages medical claims in ProviderOne, you will not enroll directly into ProviderOne like other providers. Instead, your services will be connected to your (affiliate's) existing ProviderOne profile.

For example, you may be contracted to provide behavioral support services to clients of Aging and Disability Services (ADS), and your affiliated clinic currently submits Medicaid medical claims for mental health services. Right now, your ADS services are paid from the Social Services Payment System (SSPS), but your *clinic* bills in ProviderOne.

Your ProviderOne profile is a "Domain"

The existing ProviderOne profile is known as a "Domain" and each Domain has its own National Provider Identifier (NPI). Your ADS services will be connected to your existing Domain and the main effects to the current Domain will be:

- a) **Current System Administrator.** This person must create and grant access to a new user(s) if delegating claims management to your current SSPS claims management staff.
- b) **Addition of a Location.** A new social services **Location** will be added to your **Domain** with its own distinct payment information, contacts, etc.
- c) **RAs for Medical versus Social Services.** For accounting purposes, your remittance advice (RA) for medical services under the selected **Domain** will remain separate from your RA for social services.
- d) **Specialty Services.** In some instances, providers may also need a specialty, or "taxonomy" added to their existing **Domain** in order to bill for ADS-paid medical services.

Pay attention to future updates

Watch your email inbox for ProviderOne updates from BASS@dshs.wa.gov with the confirmation of your existing ProviderOne Domain and System Administrator contacts. **You do not need to respond to the confirmation email *unless* the information is incorrect.**

For more information

Email: BASS@dshs.wa.gov

Newsletter: [Sign up](#) or change your preferences

Web site: [ProviderOne Web site](#)